

BRAMPTON PARISH COUNCIL

Clerk: Allison Riddell
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23rd January 2024

Dear Councillor,

You are summoned to a Meeting of the **BRAMPTON PARISH COUNCIL** which will be held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 30th JANUARY, 2024** at **7.30 p.m.**

The meeting is open to the press and members of the public.
Please do not attend the meeting if you have Covid-19 symptoms.



Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence.
2. **REQUESTS FOR DISPENSATIONS**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
3. **DECLARATIONS OF INTEREST**
To receive declarations of interests in respect of items on this agenda by elected and co-opted members.
4. **MINUTES**
To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 12th December 2023. (copy herewith)
5. **LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCIES**
To consider person/s expressing an interest in being co-opted to membership of the Parish Council. (Application/s received circulated to members by email prior to the meeting.)
6. **PUBLIC PARTICIPATION SESSION**
 - 6.1 **PUBLIC PARTICIPATION** -To receive comments and representations from members of the public in relation to any item on the Agenda. . *(Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman).*
 - 6.2 **CUMBERLAND COUNCIL REPORT** – To receive a report from Councillor Mitchelson.
7. **REPRESENTATIVES' REPORTS**
To receive information and reports by representatives on Outside Bodies, if applicable.

8. TOWN AND COUNTRY PLANNING APPLICATIONS

To consider the following:-

- 8.1 **THE GRANGE, CRAW HALL, BRAMPTON (24/0002/S211)** – Crown reduction to 1 larch and 8 conifer trees by 3 metres in Brampton Conservation Area.
- 8.2 **WILLOW TYE, TREE ROAD, BRAMPTON (24/0003/S211)** – Removal of 1 willow tree in Brampton Conservation Area.
- 8.3 **TARNWAY, PAVING BROW, BRAMPTON (24/0010)** - Extension of existing raised patio area to rear of dwelling; installation of glass balustrade to perimeter of new patio area (part retrospective).
- 8.4 **HILLSIDE RISE (LAND BETWEEN GELT ROAD AND GELT RISE), BRAMPTON (24/0030)** – Proposed revision of house types to previously approved permission 16/0769 – change plots 5 and 6 to 1 detached dwelling (plot 5); change plots 7 and 8 to 1 detached dwelling (plot 6).

(Information available on Cumberland Council website)

9. NOTIFICATION OF DECISIONS

- **23/0413 – MIDDLE FARM, IRTINGTON** – Erection of concrete ring slurry tower with flexible cover.
Permission granted
- **23/0737 – EDGEWOOD, STATION ROAD, BRAMPTON** – Conversion of outbuilding to provide additional living accommodation.
Permission granted

(Further information available on Cumberland Council website)

10. FINANCIAL MATTERS –

- 10.1 **BANK RECONCILIATION TO 31st DECEMBER 2023** – To note a report by the Clerk. (copy herewith)
- 10.2 **FINANCIAL TRANSACTIONS** - To note the Scribe report detailing the income and expenditure for 1st December 2023 to 31st December 2023. (copy herewith)
- 10.3 **EXPENDITURE TO APPROVE** – To approve the expenditure detailed and any additional invoices received up to the meeting date. (copy herewith)
- 10.4 **BUDGET AND PRECEPT 2024/25** – To consider the budget report for 2024/25 submitted by the Clerk and set the precept for 2024/25. (copy to follow)

11. PLAY AREA ANNUAL INSPECTIONS

To note the annual RoSPA inspections for the play areas and agree to action any required work. (Inspection reports circulated by email to members)

12. KING GEORGE V FIELD TREE SURVEY

To note the tree survey and agree to action the required work. (Survey circulated by email to members)

13. CLERK'S REPORT

To receive a report from the Clerk. (copy herewith)

14. CALC

To note all items of correspondence have been circulated to members by email and no items required a decision.

15. CORRESPONDENCE RECEIVED

To note items of correspondence received since the last meeting requiring a decision:-

- 15.1 OVERHANGING VEGETATION ON PAVING BROW** – To consider concerns raised regarding overhanging tree branches and hedges along Paving Brow, making it impossible for pedestrians to access the verge when getting out of the way of motor vehicles, and bikes, using the road.
- 15.2 BRAMPTON TOWN TWINNING ASSOCIATION** – To note the minutes from the recent AGM; the concerns raised at whether the group will be able to continue, and what action, if any, to take.
- 15.3 SHOWFIELD CAR PARK** – To consider a request for the installation of CCTV in Showfield car park.
- 15.4 BOND OF FRIENDSHIP** – To consider a letter from the Mayor of Brampton, Ontario.

(information circulated to members by email)

16. AGENDA ITEMS FOR NEXT MEETING

To submit items for the next meeting.

Any further items should be submitted to the Clerk by 20th February 2024.

17. DATE OF NEXT MEETING –

Full council – Tuesday 27th February 2024, 7.30pm, Moot Hall.

No separate committee meetings in February unless urgent items are received.

18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted (contract/legal/staffing terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

19. CCTV

To consider the summary of terms and if agreed, sign the licence agreement. (Information circulated to members by email).

20. MOOT HALL TOILET

To receive a report from the Clerk regarding the hygiene unit contract and consider what action, if any, to take.

21. STAFF RELATED MATTERS

To receive a report from Councillor Logie.

BRAMPTON PARISH COUNCIL

MINUTES of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 28th NOVEMBER, 2023** at **7.30 p.m.**

PRESENT

Councillor J. J. Harding (Vice-Chairman, in the chair)	Councillor R. Grebby
Councillor R. Peart	Councillor T. Robinson
Councillor M. Spears	Councillor J. Thompson

IN ATTENDANCE – Clerk
Cumberland Councillor M. Mitchelson

235/23 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received and agreed from:-

Councillors Blake, Charlton, Errington, Logie, Rodley and J. Spears.

236/23 REQUESTS FOR DISPENSATION

RESOLVED to note there were no requests for dispensation.

237/23 DECLARATIONS OF INTEREST

RESOLVED to note the following declarations of interest were made:-

Councillor M. Spears declared a pecuniary interest in any item relating to MJ Services.

238/23 MINUTES

Minutes of the meeting held on 28th November 2023 were submitted.

RESOLVED to authorise the Chair to sign the minutes of the meeting held on 28th November 2023, confirmed as a true and accurate record.

ACTION: JJH

239/23 PUBLIC PARTICIPATION SESSION -

239/23.1 PUBLIC PARTICIPATION

RESOLVED to note there were no members of the public present.

239/23.2 CUMBERLAND COUNCILLOR REPORT

RESOLVED to note that Councillor Mitchelson reported on the following:-

- UK Shared Prosperity Funding – not sure what has happened with the previous applications submitted (and acknowledged) to Carlisle City Council.
- Paving Brow – signage erected to alert drivers that there is no pavement.
- Tree Road petition – to be submitted to the Highways Strategic Board in January.
- Community Panel – funding available and next meeting will take place at Brampton Community Centre on 4th January 2024.

240/23 REPRESENTATIVES' REPORTS

None.

(Signed) Chair.....
Date

241/23 WORKING GROUP REPORTS**241/23.1 COMMUNITY PLAN SURVEY**

RESOLVED to note that draft questions had been received from Lorraine Smyth and that the working group would meet in January to progress the survey.

242/23 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise Cumberland Council of the Council's comments as follows:

242/23.1 2 RIDLEY GARDENS, BRAMPTON (23/0074/S211) – Removal of 5 sycamore stems and 1 thorn stem in rear hedge.

No observations.

ACTION: Clerk

243/23 NOTIFICATION OF DECISIONS

RESOLVED to note the following decision by Cumberland Council:-

- 23/0693 – GARTH HOUSE, GREENFIELD LANE, BRAMPTON – Internal alteration to create open plan kitchen/dining room (LBC)
Permission granted
- 23/0674 – 47 FRONT STREET, BRAMPTON – Refurbishment and reorganisation of usage of existing rooms of existing upper floor flat; continued connection of new branch drainage pipework to existing soil vent pipes on rear elevation (LBC)
Permission granted

244/23 FINANCIAL MATTERS –**244/23.1 BANK RECONCILIATION to 30th NOVEMBER 2023**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th November 2023 of £349,404.63.

244/23.2 FINANCIAL TRANSACTIONS

RESOLVED to note the Scribe Report detailing the income (£1,996.53) and expenditure (£23,223.52) for 1st to 30th November 2023.

244/23.3 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £12,742.50.

(Signed) Chair.....
Date

244/23.4 BUDGET 2024/25

Members gave consideration to the budgets for Christmas events.

RESOLVED to agree the following:-

- Christmas lights switch-on – increase budget to £27,500.00 to cover additional entertainment.
- Over 65's Christmas party – not to organise a stand-alone event but to donate £500.00 to the Community Centre for entertainment for its Christmas lunch event.
- Elf Trail – to continue with the event and a budget of £3,000.00

245/23 HIGHWAYS

RESOLVED to note the following updates:-

- Amazon vans on Union Lane – Amazon confirmed that a road removal form has been issued for Union Lane and that collective delivery teams would be spoken to.
- Cumberland Council Highways – no response received to emails sent regarding the footpath at Tree Road and problems at Union Lane. Councillor Mitchelson would chase the highways department for a response.

246/23 POLICE ISSUES**246/23.1 VANDALISM OF AN EMPTY PROPERTY WITHIN BRAMPTON**

Councillor Grebby reported on concerns relating to the reporting of vandalism to an empty property in the town and the mixed responses received from the police in particular that you cannot report such a matter if you are not the owner of the property concerned.

RESOLVED that the Clerk would write to the Police and Crime Commissioner requesting clarification on the policy for dealing with reports of vandalism to empty properties.

ACTION: Clerk

246/23.2 ANTI-SOCIAL BEHAVIOUR

Councillor Grebby reported on resident's concerns relating to vandalism and anti-social behaviour in the town.

RESOLVED that the Clerk would invite the local police to attend a meeting of their choice.

ACTION: Clerk

247/23 CLERK'S REPORT

RESOLVED to note a verbal report from the Clerk on the following:-

- CCTV – contact has now been made with the Council's solicitors
- Parking at Hadrian's statue – the matter is still ongoing and is getting worse
- Barclays Bank – have sent another form out to be completed, the same as the last one. Dozens of town and parish councils are having issues with the company.
- UK Shared Prosperity Fund – information on this needs to be reviewed and confirmation on what has happened to the grant applications submitted by the parish council in August 2022.
- Seating – a new bench is due to be installed in Gelt Woods through Fellfoot Forward who will submit a design in due course.

248/23 CALC

RESOLVED to note that all items of correspondence had been circulated, none required a formal decision.

(Signed) Chair.....
Date

249/23 CORRESPONDENCE RECEIVED

Items of correspondence received since the last meeting that required a decision were considered.

249/23.1 PARKING ON DOUBLE YELLOW LINES, CRAW HALL – Request for the parish council to support the removal of double yellow lines at Craw Hall.

RESOLVED not to support the request. Clerk to inform correspondent.

ACTION: Clerk

250/23 AGENDA ITEMS FOR NEXT MEETING

- **Budget/Precept 2024/25**

RESOLVED to note that any items for the next agenda should be submitted to the Clerk on or before 23rd January 2024.

251/23 DATE OF NEXT MEETING

Full Council - Tuesday 30th January 2024, Moot Hall, 7.30pm.

Meeting closed 8.45pm.

DRAFT

(Signed) Chair.....
Date

Expenditure To Approve

Detail	Supplier	Net	Vat	Gross
Stage hire - final payment	Audio Vis. Impact	475.00		475.00
Event refreshments	Jane Thompson	94.10	0.58	94.68
Water rates - market	United Utilities	95.96		95.96
Garage rent	GA Estates	55.00		55.00
Garage rent	M Slater	50.00		50.00
Rates – Moot Hall	Cumberland Cncl	81.00		81.00
Rates – Office	Cumberland Cncl	41.00		41.00
Rates - Cemetery	Cumberland Cncl	60.00		60.00
Cut n' Edge contract inc burials	Cut n Edge	3,447.25		3,447.25
Pension contribution	NEST	325.95		325.95
Moot Hall/Office– phone/broadband	Plusnet	160.20	32.04	192.24
Staff wages x 3	Staff	3,412.73		3,412.73
Elf trail & xmas lights (various)	A Riddell	132.49	12.80	145.29
Goods for elf trail (Amazon)	A Riddell	23.47	2.50	25.97
Compactor sacks	Instock	162.27	32.45	194.72
Mesh (elf trail)	L'dale timber	26.40	5.28	31.68
Chrsitmas lights entertainment	Worldbeaters	1,600.00	320.00	1,920.00
Xmas lights & Moot Hall	ABW	53.37	10.67	64.04
Office	Canva	12.99		12.99
Xmas lights transport	NK Brown	50.00		50.00
Elf trail booklets etc	S Hindmoor	597.00		597.00
Elf trail goods	Home Bargains	52.11	10.42	62.53
Office & Moot Hall phone/BB	Daisy Comms	160.20	32.04	192.24
Microsoft Subscription	Microsoft (Clerk)	79.99		79.99
Elf trail goods	Amazon	106.90	17.16	124.06
Room hire	Comm Centre	50.00		50.00
Moot Hall cleaner	H Graham	709.50		709.50
Elf trail goods	L'dale timber	26.40	5.28	31.68
Christmas party entertainment	N Mayson	120.00		120.00
		12,234.88	475.94	12,710.82

(Signed) Chair.....
Date

Brampton Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2023			
	Cash in Hand 01/04/2023			274,483.92
	ADD			
	Receipts 01/04/2023 - 31/12/2023			205,726.66
				480,210.58
	SUBTRACT			
	Payments 01/04/2023 - 31/12/2023			141,495.80
A	Cash in Hand 31/12/2023 (per Cash Book)			338,714.78
	Cash in hand per Bank Statements			
	Petty Cash	31/12/2023	0.00	
	Redwood Bank 95 day deposit	31/12/2023	101,406.82	
	Allison Bequest Account	31/12/2023	107,743.82	
	Barclays Tracker Account	31/12/2023	124,923.19	
	Barclays Current Account	31/12/2023	4,640.95	
				338,714.78
	Less unrepresented payments			338,714.78
	Plus unrepresented receipts			
B	Adjusted Bank Balance			338,714.78
	A = B Checks out OK			

Brampton Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
63	Interest Received - Barclays	04/12/2023		Barclays Tracker Acco		Interest Received	Barclays Bank	Z	552.38		552.38
60	Burial Rights - graves sector	27/12/2023		Barclays Current Acco		Interment	Ian Blair	Z	650.00		650.00
61	Burial fees - coffin interment	27/12/2023		Barclays Current Acco		Interment	Ian Blair	Z	550.00		550.00
62	Interest received - Redwood	31/12/2023		Redwood Bank 95 day		Interest Received	Redwood Bank	Z	316.56		316.56
Total									2,068.94		2,068.94

Brampton Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
374	Water Rates	01/12/2023		Barclays Current Acco		Water rates	United utilities	Z	95.96		95.96
375	Moot Hall - rates	01/12/2023		Barclays Current Acco		Rates	Cumberland Council	Z	81.00		81.00
376	Rates	01/12/2023		Barclays Current Acco		Rates	Cumberland Council	Z	60.00		60.00
377	Rates - office	01/12/2023		Barclays Current Acco		Rates	Cumberland Council	Z	41.00		41.00
378	Cut n' Edge contract	01/12/2023		Barclays Current Acco		Main contract	Cut n' Edge	Z	3,017.25		3,017.25
379	Cut n' Edge - burial fees	01/12/2023		Barclays Current Acco		Burial Charges	Cut n' Edge	Z	430.00		430.00
380	Garage rent	01/12/2023		Barclays Current Acco		Garage rent	Melanie Slater	Z	50.00		50.00
381	Garage rent	01/12/2023		Barclays Current Acco		Garage rent	GA Estates	Z	55.00		55.00
382	Entertainment	04/12/2023		Barclays Current Acco		Entertainment	Worldbeaters Ltd	S	1,600.00	320.00	1,920.00
383	Waste bags	04/12/2023		Barclays Current Acco		Compactor sacks	Instock	S	162.27	32.45	194.72
385	Elf Trail	04/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	12.49	2.50	14.99
410	Refreshments	04/12/2023		Barclays Current Acco		refreshments	Spar	S	13.80	2.76	16.56
384	Elf Trail	04/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	Z	10.98		10.98
409	Elf Trail	04/12/2023		Barclays Current Acco		Goods for Elf Trail	Card shop	S	6.40	1.25	7.65
411	Refreshments	04/12/2023		Barclays Current Acco		Raffle prizes	Marks and Spencer	Z	34.00		34.00
412	Refreshments	04/12/2023		Barclays Current Acco		refreshments	Spar	Z	7.00		7.00
413	Elf Trail	04/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	6.65	1.33	7.98
414	Elf Trail	04/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	3.99	0.80	4.79
415	Elf Trail	04/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	Z	67.31		67.31
386	NEST pension	06/12/2023		Barclays Current Acco		Pension contribution	NEST	Z	325.95		325.95
388	Elf Trail	12/12/2023		Barclays Current Acco		Goods for Elf Trail	Laversdale Timber	S	26.40	5.28	31.68
387	Christmas Party	12/12/2023		Barclays Current Acco		Goods for xmas party	Nicole Mayson	Z	120.00		120.00
389	Cleaner	12/12/2023		Barclays Current Acco		Cleaner	Helen Graham	Z	709.50		709.50
390	Parade accessories	12/12/2023		Barclays Current Acco		Minibus hire	NK Brown	Z	50.00		50.00
401	Elf Trail	12/12/2023		Barclays Current Acco		Goods for Elf Trail	Home Bargains	S	6.63	1.33	7.96
402	Elf Trail	12/12/2023		Barclays Current Acco		Goods for Elf Trail	Home Bargains	S	45.47	9.10	54.57
403	Elf Trail	12/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	75.58	13.69	89.27
404	Elf Trail	12/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	Z	14.97		14.97
405	Elf Trail	12/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	7.80	1.66	9.46
406	Elf Trail	12/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	4.14	0.88	5.02
407	Elf Trail	12/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	4.41	0.93	5.34
408	Computer equipment	12/12/2023		Barclays Current Acco		Microsoft 365	Microsoft	Z	79.99		79.99

Brampton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
391	15/12/2023		Barclays Current Acco		Monthly bill - phone	Daisy Communications	S	122.01	25.81	147.82
392	15/12/2023		Barclays Current Acco		Monthly bill - phone	Daisy Communications	S	31.16	6.23	37.39
					Wages					
					Wages					
					Wages					
396	18/12/2023		Barclays Current Acco		tree survey	The Care Of Trees	Z	500.00		500.00
416	18/12/2023		Barclays Current Acco		Goods for Elf Trail	Plodit Ltd	Z	19.99		19.99
417	18/12/2023		Barclays Current Acco		Goods for Elf Trail	International Elf Service	Z	9.35		9.35
418	18/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	54.98	11.00	65.98
419	18/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	7.17	1.43	8.60
420	18/12/2023		Barclays Current Acco		Goods for Elf Trail	Amazon	S	5.82	1.17	6.99
421	18/12/2023		Barclays Current Acco		Goods for Elf Trail	Post Office	Z	24.27		24.27
422	18/12/2023		Barclays Current Acco		Goods for Elf Trail	Polka Pops	Z	36.50		36.50
423	18/12/2023		Barclays Current Acco		refreshments	Poundland	Z	43.38		43.38
397	20/12/2023		Barclays Current Acco		Discover Brampton website	MUV	S	750.00	150.00	900.00
398	20/12/2023		Barclays Current Acco		Goods for Elf Trail	Mike Charlton - cheeky charli	Z	200.00		200.00
400	27/12/2023		Barclays Current Acco		Monthly bill - electric	SSE	L	105.80	5.29	111.09
399	27/12/2023		Barclays Current Acco		Copier costs	Sensible Choice	S	15.48	3.10	18.58
Total								12,160.80	597.99	12,758.79

EXPENDITURE TO APPROVE

1. SUMMARY OF REPORT

This report details the expenditure to approve since the last meeting of the Council.

2. RECOMMENDATIONS

2.1 that the undernoted total expenditure of £34,181.84 is **APPROVED**.

3. REPORT

3.1 The following expenditure transactions require to be approved:-

Detail	Supplier	Net	Vat	Gross
Garage rent	GA Estates	55.00		55.00
Garage rent	M Slater	50.00		50.00
Rates – Moot Hall	Cumberland Cncl	81.00		81.00
Rates – Office	Cumberland Cncl	41.00		41.00
Rates - Cemetery	Cumberland Cncl	60.00		60.00
Gnds mnce contract inc burials	Cut n Edge	2,158.00		2,158.00
Pension contribution	NEST	247.35		247.35
PAYE	HMRC	5,356.17		5,356.17
Staff wages x 3	Staff	3,058.66		3,058.66
Copier lease	Grenke	66.66	13.33	79.99
Copier protection	Grenke	89.00		89.00
Office rent, utilities	BRHS	427.10		427.10
Office	Canva (Clerk)	12.99		12.99
Christmas lights	Gala lights	14,596.00	2,919.20	17,515.20
Hygiene unit service	Initial/Rentokil	127.06	17.41	144.47
Web hosting	Make Us Visible	150.00	30.00	180.00
Moot Hall windows (Dec)	Enterprize Windows	40.00		40.00
Moot Hall windows (Jan)	Enterprize Windows	60.00		60.00
Office & Moot Hall phone/BB	Daisy Comms	218.86	43.77	262.63
Confidential shredding	ECS Ltd	74.80	14.96	89.76
Water rates - allotments	Waterplus	56.54		56.54
Food for Christmas party	Skitby Ltd	900.00		900.00
Digger for archaeological survey	Eco Green Energy Centre	1,088.70	217.74	1,306.44
Sit stand desk	Carlisle Business Supplies	395.00	79.00	474.00
Water rates - King George	Waterplus	29.82		29.82
Moot Hall & Christmas lights	ABW	89.22	17.82	107.04
Office rent, utilities	BRHS	665.37		665.37
Annual subscription	SLCC	418.00		418.00
Elf trail & Christmas lights goods	Various (Clerk)	199.69		199.69
Goods for Xmas party	M&S/Farm Shop (JT)	16.62		16.62
		£30,828.61	£3,353.23	£34,181.84

Councillor signature.....

Councillor signature.....

CLERK'S REPORT

Members are **TO NOTE** the following matters

ONGOING - MOOT HALL – Still waiting for the fire risk assessment report.

GELT WOODS ROCKFALL – Tree survey – waiting for the report.

NOTICEBOARD – One of the doors to the parish council noticeboard has fallen off, the wood was rotten. The Clerk will obtain quotes for a replacement and present to members at the next meeting.

MOOT HALL LIGHTING – The additional cabling required for the clock face and bell tower has been delivered and will be installed as soon as possible.

BUS SHELTER DAMAGE – 2 perspex panes had been smashed on or around 31st December 2023. Broken panes have been removed, replacement panes ordered, and the damage has been reported to the police.

HIGHWAYS ISSUES (Response from Highways detailed if received)–

- 1 – Report EI/165963 submitted on 18/8/23 relating to the ditch off Capon Tree Road heading to the Black path. The matter has been assessed and has been added to the main ditching list programme of works. This location will be prioritised and programmed in for works as budgets allow – response received 20/12/23.
- 2 – Report EI/164766 submitted on 03/8/23 relating to flooding at the entrance to the Brampton Junction railway station near Milton, hindering access for passengers. Northern Rail has said it does not own the road and is therefore not responsible - response received 29/11/23.
- 4 – Report EI/185072 submitted on 22/1/24 relating to a fallen tree across the pavement on Main Street. Tree has been cut back and is clear of the footway – response received 25/1/24.
- 5 – EI/185274 submitted on 22/1/24 relating to the worn 'disabled' markings on the road adjacent to the parking bays at the Moot Hall, has been assigned to a Highways Team.

FACEBOOK – The Parish Council's Facebook page is being updated as often as possible. If any councillor has information they wish to have uploaded to the page, please contact the Clerk. In the last 28 days, post engagements were 388 and people reached 3,001. There are currently 595 people that have 'liked' the page, 760 are 'following' the page.

LIST OF CORRESPONDENCE RECEIVED TO BE NOTED (Circulated to members by email)

CALC –

- CALC newsletter November/December 2023
- Partnership Information
- Procurement Threshold Changes from 1 January 2024
- Training courses
- S137 limits 2024/25 (£10.81)
- Civility and Respect Newsletter – December 2023
- Legal bulletin update – December 2023
- D-day 80 information
- New employment contract templates

OTHER CORRESPONDENCE

- Weekly Market Insight – Emails from Inspired Energy
- Cumberland Council e-newsletters
- Connecting Cumbria Newsletter – January 2024
- Cumbria Police – Carlisle & Rural newsletter - December 2023
- Rural Services Network – Rural Market towns and latest bulletins
- Rural Funding Digest – January 2024
- ACT update – January 2024
- Netwise – end of year round-up. Mention of gov.uk emails – the push towards using these is again likely to be raised in this year's publication of the Joint Panel on Accountability and Governance (JPAG), usually released in March.