

BRAMPTON PARISH COUNCIL

Clerk: Allison Riddell
Unit 2
The Old Brewery
Craw Hall
Brampton
CA8 1TR
Tel: 016977 3382
Email: clerk@bramptonpc.org.uk
www.bramptonpc.org.uk

25 July 2024

Dear Councillor,

You are summoned to a Meeting of the **BRAMPTON PARISH COUNCIL** which will be held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 30th JULY, 2024** at **7.30 p.m.**

The meeting is open to the press and members of the public.
Please do not attend the meeting if you have Covid-19 symptoms.



Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence.
2. **REQUESTS FOR DISPENSATIONS**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **MINUTES -**
To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 25th June 2024. (copy herewith)
5. **COMMITTEE MINUTES**
To receive the minutes, note and approve for implementation, as appropriate, the decisions and recommendations of the following Committees:-
 - 5.1 **Finance and General Purposes Committee** meeting held on 16th July 2024.
 - 5.2 **Property and Environment Committee** meeting held on 16th July 2024.

(copies herewith)

6. LOCAL GOVERNMENT ACT 1972 -

6.1 RESIGNATION – To note the resignation of Mr. G. McGregor.

6.2 FILLING OF VACANCIES – To consider person/s expressing an interest in being co-opted to membership of the Parish Council. (Application/s received circulated to members by email prior to the meeting.)

7. PUBLIC PARTICIPATION SESSION

7.1 PUBLIC PARTICIPATION -To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 3 minutes. The session will last a total of 15 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman.*)

7.2 CUMBERLAND COUNCILLOR REPORT – To receive a report from Councillor Mitchelson.

8. REPRESENTATIVES' REPORTS

To receive information and reports by representatives on Outside Bodies, if applicable.

9. TOWN AND COUNTRY PLANNING APPLICATIONS –

To consider the following:-

9.1 HEMBLESWOOD, PAVING BROW, BRAMPTON (24/0351) – Demolition of existing sunroom and replacement single storey extension; replacement of roof and erection of extension; re-cladding of building to form new insulated envelope to improve thermal performance; erection of garage.

9.2 MOTE COTTAGE, THE SANDS, BRAMPTON (24/0041/S211) – Removal of 2 beech trees in Brampton Conservation Area.

9.3 LAND AT WELLMEADOW, BRAMPTON (24/0042S211) – Works to trees in Brampton Conservation Area.

(copies available from the Cumberland Council website)

10. FINANCIAL MATTERS –

10.1 EXPENDITURE TO APPROVE – That the Council approve the expenditure detailed. (schedule of payments herewith)

11. DISCOVER BRAMPTON

To consider continuation of the current contract or investigate alternative arrangements.

12. KING GEORGE V FIELD

To consider a request for use of the football pitch on alternate Sunday mornings from 1st September 2024 for an adult team looking to relocate from Carlisle. (Information circulated by email)

13. CLERK'S REPORT

To receive a report from the Clerk. (copy herewith)

14. CALC

To note that all CALC emails have been circulated to members, none required a formal decision.

15. CORRESPONDENCE RECEIVED

To note items of correspondence received since the last meeting requiring a decision:-

15.1 DARK SKIES INTERNSHIP WITH LANCASTER UNIVERSITY – To consider information received from Lancaster University and whether to pursue the project further later in the year. (Information circulated by email)

15.2 SAFETY OF LITHIUM BATTERIES CAMPAIGN – To consider supporting the campaign. (Information circulated by email)

15.3 STREET TRADING – To consider a request for a food van to trade from the Market Place on a Thursday evening from September 2024. (Information circulate to members by email)

16. AGENDA ITEMS FOR NEXT MEETING

To submit items for the next meeting. Further items should be submitted to the Clerk on or before 17th September 2024.

17. DATE OF NEXT MEETING

Tuesday 24th September 2024, 7.30pm, Moot Hall – Full council

Tuesday 10th September 2024, from 7.00pm, Moot Hall – Committee meetings

18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted (contracts/quotes/staffing), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

19. CEMETERY EXTENSION

To consider the quotes received for works to the cemetery extension.

20. SHOWFIELD CAR PARK

To consider the quotes received for white lining.

21. SELF-EMPLOYED GARDENER POSITION

To consider the recommendations to appoint a new gardener.

22. STAFFING MATTERS

To note a report from the Clerk and consider what action to take.

(Information for items 19-22, circulated to members by email)

BRAMPTON PARISH COUNCIL

MINUTES of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 25th JUNE, 2024** at **7.30 p.m.**

PRESENT

Councillor J. Errington (Chairman, in the chair)
Councillor R. Grebby
Councillor G. McGregor
Councillor J. Spears

Councillor J. J. Harding
Councillor R. Logie
Councillor T. Robinson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Cumberland Councillor Mitchelson
2 members of the public

052/24 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received and agreed from Councillor Peart.

053/24 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

054/24 DECLARATIONS OF INTEREST

RESOLVED to note the following declarations of interest were made:-

- Councillor J. Spears declared a pecuniary interest in any item relating to M J Services.

055/24 MINUTES

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 14th May 2024, confirmed as a true and accurate record.

ACTION: JE

056/24 COMMITTEE MINUTES

There were submitted Minutes of Meetings of:-

Finance and General Purposes Committee held on 11th June 2024
Property and Environment Committee held on 11th June 2024

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

057/24 LOCAL GOVERNMENT ACT 1972 - RESIGNATION

RESOLVED to note the resignation of Mr. M. Spears and that the notice of a councillor vacancy would be displayed as soon as possible.

ACTION: Clerk

058/24 PUBLIC PARTICIPATION SESSION

One member of the public in attendance asked whether the extra tourist provision regarding displays in local businesses had happened yet.

RESOLVED to note that it was clarified that the matter was in the hands of Cumberland Council.

(Signed) Chair.....
Date

RESOLVED to note that Cumberland Councillor Mitchelson reported on the following items:-

- Community panel networking event to take place on 16th July 2024
- Has been putting pressure on Highways to resolve the various road repairs
- Would encourage residents to take part in the report for the Carlisle area commissioned by Cumbria Community Foundation

059/24 REPRESENTATIVES' REPORTS

059/24.1 BRAMPTON AND BEYOND FOOD INITIATIVE

RESOLVED to note that Councillor Logie reported on a new food initiative that would include subsidised meals and use of outdoor space at the Community Centre. As the project was just starting up, ideas were still being investigated. Councillor Logie would act as the liaison and would report further in due course.

060/24 WORKING GROUPS

RESOLVED membership of the following working groups as follows:-

060/24.1 FOOTPATHS AND RIGHTS OF WAY – Councillors Logie, Robinson and Spears.

060/24.2 PARISH PLAN QUESTIONNAIRE – Councillors Errington, Harding and McGregor.

061/24 FINANCIAL MATTERS –

061/24.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing the expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £791.00. Checked by Councillors Logie and Robinson.

ACTION: Clerk

061/24.2 INSURANCE

RESOLVED to ratify the insurance cover for 1st June 2024 to 31st May 2025 was in place with Clear Councils at a cost of £3,197.83 on a three year agreement.

062/24 HOWARD ARMS LANE

Members gave consideration to a request from the new owners of Howard Court Care Home for the continuation of the annual £500.00 payment to keep the area of Howard Arms Lane, under ownership of the care home, open for pedestrians to access Showfield Car Park.

RESOLVED to continue with the payment of £500.00 per annum, but point out that this was not a legal agreement and that the liability for any pot holes, on the area under ownership of the care home, lay with them.

ACTION: Clerk

(Signed) Chair.....
Date

063/24 BIG MAGAZINE, CHAIRMAN'S NEWSLETTER

Councillor Logie reported on making better use of the newsletter that is published in the bi-monthly BIG magazine.

Comments from members included the lack of opportunity to explain/correct misleading posts/comments made on social media; that residents are sometimes confused with parish council/unitary authority responsibilities; that some members of the public don't know who we are; a link to the parish council Facebook page would be useful and that a pro-active voice was needed.

Members acknowledged that the Brampton Newsletter was another outlet that could be used for information.

RESOLVED that each Councillor would take a turn to write the newsletter for the BIG magazine.

064/24 CLERK'S REPORT

RESOLVED to note the Clerk's report was received and noted. (Appendix 2)

065/24 CALC

RESOLVED to note that all CALC emails had been circulated to members and none required a formal decision.

066/24 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note the following correspondence requiring a decision had been received: -

066/24.1 EMBROIDERY COLLAGES, MOOT HALL – Request for at least one inherited embroidered collage to be gifted to the parish council and displayed in the Moot Hall. Available collages were of the Moot Hall and a Border Leicester sheep.

RESOLVED that the parish council would happily receive both collages and proudly display them in the Moot Hall with a plaque/information. Clerk to arrange delivery.

ACTION: Clerk

066/24.2 OAK TREE, OLD CHURCHYARD – Concerns raised by the family of a previous Parish and City Councillor regarding a commemorative oak tree, planted by the parish council on their behalf in 1988, that had been damaged in recent winds.

RESOLVED to inform the family that it was a shame the tree had been damaged, however members did not feel it was the responsibility of the parish council to carry out any maintenance work or replace the tree.

ACTION: Clerk

066/24.3 GRASS AT SHOWFIELD CAR PARK – Complaint from a resident that an area of grass that has been left to grow for wildflowers at Showfield car park was growing onto Showfield property.

RESOLVED to instruct the grounds maintenance staff to strim a path between the wild area and the fence.

ACTION: Clerk

(Signed) Chair.....
Date

066/24.4 HGV/FARM VEHICLES – Resident queried HGV/farm vehicles passing through the town 'to the detriment and danger to local residents and businesses on Main Street/Carlisle Road'. Resident queried the length of the by-pass (felt it wasn't long enough) but that resurfacing and effective speed control could be an option and whether as an individual they could do anything to help.

Members acknowledged that the route was a timber transport route and heavily used by farmers trying to do a job, that there was little that could be done at the moment and that the matter had already been raised with the local Highways Department (Cumberland Council).

RESOLVED to inform the resident that the area would come up for review by Cumberland Council, possibly next year, and that would be the time to raise this (and other) issues for Highways to consider, in particular the possibility of 20mph speed limit through Main Street/Carlisle Road/Gelt Road/Paving Brow.

ACTION: Clerk

067/24 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that any items for the next agenda should be submitted to the Clerk on or before 23rd July 2024.

068/24 DATE OF NEXT MEETING

Tuesday 30th July 2024, Moot Hall, 7.30pm – full council

Tuesday 16th July 2024, Moot Hall, from 7.00pm – committee meetings

069/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms) it was advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

070/24 MURRAY PARK WALL

Quotes for the repairs to the wall and seat at Murray Park were submitted to the meeting. From the ten contractors invited, two quotes were received.

RESOLVED to accept the following from Askins and Little:-

070/24.1 Quote of £79,598.00 for the whole wall, with the work being carried out over the next 4-5 years.

070/24.2 For the initial area detailed roadside sections ABCD and park side sections ABC to be carried out asap in the sum of £21,135.

070/24.3 Quote for repairs to the stone seat in the sum of £1,985.00, work to be carried out asap.

070/24.4 To request Askins and Little to hold the price for the duration of the contract.

ACTION: Clerk

071/24 DISCOVER BRAMPTON

RESOLVED, after noting the contract end date, that the matter would be on the agenda for the next meeting.

(Signed) Chair.....
Date

072/24 STAFFING, CONTRACTORS AND VOLUNTEER MATTERS

A confidential report was submitted to the meeting.

072/24.1 TOWN CRIER

RESOLVED to purchase and engrave a new bell for the town crier.

ACTION: Clerk/GM

072/24.2 SELF-EMPLOYED GARDENER POSITION

RESOLVED to note the resignation of the current gardener from 31st July 2024 due to other work commitments. The submitted advertisement for the post was agreed with a closing date of 23rd July 2024 and would be advertised locally.

ACTION: Clerk

NB: The Clerk left the room prior to consideration of the following item.

072/24.3 STAFFING MATTERS

RESOLVED that following a satisfactory annual appraisal, as per the employment contract, the Clerk would move up one pay scale to scp35 with immediate effect.

Meeting closed 8.40pm.

DRAFT

(Signed) Chair.....
Date

Appendix 1

Expenditure To Approve

DETAIL	SUPPLIER	NET	VAT	GROSS
Annual website hosting/maintenance/domain	Netwise	460.00	92.00	552.00
2 nd hand mobile phone for clerk/office	Reimburse clerk	190.00		190.00
PAT testing – Moot Hall	EITS Cumbria Ltd	49.00		49.00
		699.00	92.00	791.00

DRAFT

(Signed) Chair.....
Date

CLERK'S REPORT – Members **NOTED** the following:

ONGOING - CCTV– Still waiting for a response from Cumbria Police.

ONGOING - TREES ON DANDY FOOTPATH – Waiting for a report from M. Lowther.

NEW NOTICE BOARD – The new notice board has been installed and in use.

GOOD COUNCILLOR GUIDE – The 2024 revised edition of the Good Councillor Guide from NALC has been circulated to members.

MOOT HALL CLOCK – Annual service carried out on 20th June 2024.

LANCASTER UNIVERSITY, DARK SKIES PROJECT – After attending an online meeting with one of the professors, it may be possible for the project to be undertaken at no cost to the parish council. Awaiting further information.

D-DAY 80 – Certificate of recognition received for participating in the Lamp Light of Peace Campaign.

CALC – New website – www.calc.org.uk (log in details remain the same, previously circulated to members)
New postal address – CALC Ltd., Voreda House, Portland Place, Penrith CA11 7BF

CIRCUS MONTINI – Will be open in Brampton on 10th and 11th August 2024.

HIGHWAYS ISSUES (Response from Highways detailed if received) –

- 1 – EI/185274 submitted on 22/1/24 relating to the worn 'disabled' markings on the road adjacent to the parking bays at the Moot Hall, update 26/3/24 added to Road Markings list for future works. Unfortunately, no timescale can be given, however this area will be monitored continuously for further deterioration and safety hazards. Nothing further received and no work carried out.
- 2 – EI/197112 submitted on 19/3/24 (previously submitted in November 2023) relating to residents of Beckriggs concerned at the stability of a tree in high winds; passed to relevant team for action. Nothing further received. No work carried out on either of the above issues.

FACEBOOK – The Parish Council's Facebook page is being updated as often as possible. If any councillor has information they wish to have uploaded to the page, please contact the Clerk. In the last 28 days, post engagements were 1,576 and post reach 3,720. There are currently 620 (↑20) people that have 'liked' the page, 804 are 'following' the page (↑21).

LIST OF CORRESPONDENCE RECEIVED TO BE NOTED (Circulated to members by email)

CALC –

- Partnership Information
- Training sessions
- Membership and resilience event – 2nd July 2024, 7pm, Teams.
- CALC AGM 2024 date (12.10.24)
- Cumbria local resilience forum summer hazard workshops – 10th July, Wigton
- CALC board appointment of two directors from October 2024
- Pre election guidance
- Cumbria Local Nature Recovery Strategy (LNRS) Newsletter

OTHER CORRESPONDENCE

- Weekly Market Insight – Emails from Inspired Energy
- Cumberland Council e-newsletters
- Rural services network – bulletins and funding digest
- Going Green Together update
- Border, Fellside & North Carlisle Network Event – 16th July 2024, 6-8pm, Belah Community Centre
- ACT, Rural Hustings Event – 25th June, 5pm to 6.30pm
- ACT update – June 2024
- Fellfoot Forward Scheme – final update
- CAfS climate training event - 9th July 2024, Rheged, Penrith, 9.45am-1pm

(Signed) Chair.....
Date

BRAMPTON PARISH COUNCIL

MINUTES of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 16th JULY, 2024** at **7.00 p.m.**

PRESENT

Councillor R. Logie (Chairman, in the chair)
Councillor R. Grebby
Councillor J. Spears

Councillor J. Errington
Councillor T. Robinson

IN ATTENDANCE – Clerk
1 member of the public

073/24 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received and agreed from Councillors Harding and Peart.

074/24 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

075/24 DECLARATIONS OF INTEREST

RESOLVED to note that Councillor J. Spears declared an interest in any item relating to MJ Services.

076/24 MINUTES

RESOLVED to authorise the Chair to sign the minutes of the meeting held on 11th June 2024, confirmed as a true and accurate record.

ACTION: RL

077/24 PUBLIC PARTICIPATION SESSION

The member of the public in attendance was observing only.

078/24 FINANCIAL MATTERS –

078/24.1 BANK RECONCILIATION TO 30TH JUNE 2024

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th June 2024 of £455,576.74. Checked by Councillor Robinson.

078/24.2 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

078/24.2.1 RESOLVED to note the expenditure of £10,986.62 detailed in the Appendix hereto.

078/24.2.2 RESOLVED to note the income of £1,109.31 detailed in the Appendix hereto.

(Signed) Chair.....
Date

078/24.3 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £19,390.86. Invoices checked by Councillors Errington and Spears.

RESOLVED to note that the Clerk reported on the billing issues with Daisy Communications and that the matter was now settled and the account had been duly credited. Also, the final SSE gas invoice showed a credit of £1,014.96 which would be refunded to the parish council's bank account in due course.

ACTION: Clerk

078/24.4 MONITORING REPORT

RESOLVED to note the Scribe Report detailing the income and expenditure against the budget to 30th June 2024.

078/24.5 GRANT APPLICATIONS

A request for financial assistance was submitted from Mentalk Brampton in the sum of £325.00 for the provision of mental health first aid training for the group's facilitator.

RESOLVED to agree a grant of £325.00, however, as the group had no bank account of its own, the funds would be paid direct to the first aid training service provider.

ACTION: Clerk

079/24 INTERVIEWS

RESOLVED that Councillors Errington, Spears and the Clerk would conduct the interviews for the position of self-employed gardener.

080/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (staffing matters) it was advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

081/24 NEST PENSION

Information was circulated on the discrepancy to the NEST pension payments made through HMRC Basic PAYE Tools software.

RESOLVED to authorise payment of the amount owing to HMRC/staff backdated to 2020/21 detailed in the confidential report and to authorise any further payments due backdated to the commencement of the scheme in 2017.

Meeting closed 7.10pm.

(Signed) Chair.....
Date

Financial Transactions

Expenditure -

Description	Supplier	Net	Vat	Total
Rates	Cumberland Cncl	60.00		60.00
Water rates	United utilities	101.39		101.39
Rates	Cumberland Cncl	89.00		89.00
Main grass contract	Cut n' Edge	1,080.00		1,080.00
Rates	Cumberland Cncl	54.00		54.00
Main contract	Cut n' Edge	2,047.50		2,047.50
Burial charges	Cut n' Edge	300.00		300.00
Small grass contract	Cut n' Edge	1,044.71		1,044.71
Garage rent	GA Estates	55.00		55.00
Garage rent	Melanie Slater	50.00		50.00
Pension contribution	NEST	157.90		157.90
Moot Hall windows	Enterprize Window	40.00		40.00
paper towels	Instock	133.03	26.61	159.64
padlock for rec	ABW	8.33	1.67	10.00
Tree work - Dandy	R&M Lowther	100.00	20.00	120.00
Compactor sacks	Instock	51.00	10.20	61.20
Discover Brampton	MUV	750.00	150.00	900.00
Electric Moot Hall	Scottish Power	74.11		74.11
Gas - Moot Hall	Scottish Power	408.79		408.79
Phone/BB -Moot Hall	Daisy Comm's	85.36	21.21	106.57
Phone/BB - office	Daisy Comm's	85.36	21.21	106.57
Monthly - Mobile phone	Daisy Comm's	17.70	3.54	21.24
2nd hand iphone	M. Robertson	190.00		190.00
Annual service/domain	NetWise Ltd	460.00	92.00	552.00
Wages	Staff x 3	3,139.24		3,139.24
Copier service charge	Sensible Choice	48.13	9.63	57.76
	Total	10,630.55	356.07	10,986.62

Income –

Description	Supplier	Net	VAT	Total
Moot Hall lets	Cumberland Council	80.00	0.00	80.00
Memorial fees	Beattie Memorials	100.00	0.00	100.00
Interest Received - quarterly	Barclays Bank	617.25	0.00	617.25
Interest Received - monthly	Redwood Bank	312.06	0.00	312.06
		1,109.31	0.00	1,109.31

(Signed) Chair.....
Date

Appendix 2

Expenditure To Approve

DETAIL	SUPPLIER	NET £	VAT £	GROSS £
Business Rates	Cumberland Council	203.00		203.00
Garage rent	GA Estates	55.00		55.00
Garage rent	M Slater	50.00		50.00
Grounds maintenance/grass cutting/burials	Cut n Edge	5,032.21		5,032.21
Quarterly DD & June invoice re office	BRHS	1,591.99		1,591.99
Pension contribution	Nest	247.33		247.33
Wages x 3	Staff	3,313.41		3,313.41
Discover Brampton (website & socials)	Make us Visible	750.00	150.00	900.00
Moot Hall windows	Enterprize Windows	60.00		60.00
Gardener & flowerbeds	MJ Services	495.00		495.00
Photocopier quarterly charge	Grenkeleasing	66.66	13.33	79.99
Annual clock service	Cumbria Clock Co	185.00	37.00	222.00
TBC	ABW	14.70		14.70
Bell	Black country metalwork	53.33	10.67	64.00
Slatwall hooks	Amazon	16.22	3.25	19.47
Copy of title deeds	Land registry (reimburse)	6.00		6.00
Domain renewal for Discover Brampton	Only Domains	19.98	4.00	23.98
Mole control	E Hutchinson	75.00		75.00
LGPS pension contribution	Westmorland & Furness	900.00		900.00
Phone & Broadband	Daisy Communications	117.78	23.56	141.34
Copier charges	Sensible Choice	19.24	3.85	23.09
Newsletter (Aug/Sept)	BIG Mag	300.00		300.00
Stationery	Carlisle Bus. Supplies	112.44	22.49	134.93
Flowers	Cochranes Nurseries	110.00	22.00	132.00
Wage amendments re NEST 20/21 to 24/25	HMRC/Staff	5,293.87		5,293.87
Water rates for trough at Gelt Road	Waterplus	12.55		12.55
		19,100.71	290.15	19,390.86

(Signed) Chair.....
Date

BRAMPTON PARISH COUNCIL

MINUTES of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 16th JULY, 2024** at **7.30 p.m.**

PRESENT

Councillor R. Grebby (Chairman, in the chair)
Councillor T. Robinson

Councillor J. Errington

IN ATTENDANCE – Clerk

082/24 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received from Councillor Harding.

083/24 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

084/24 DECLARATIONS OF INTEREST

RESOLVED to note there were no declarations of interest made.

085/24 MINUTES -

RESOLVED to authorise the Chair to sign the minutes of the meeting held on 11th June 2024, confirmed as a true and accurate record.

ACTION: RG

086/24 PUBLIC PARTICIPATION SESSION

RESOLVED to note there were no members of the public in attendance.

087/24 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise Cumberland Council of the Council's comments as follows:-

087/24.1 LAND AT BECK ORCHARD, BRAMPTON (24/0927038/S211) – Crown lift to 1 silver birch in Brampton Conservation Area.

No observations.

087/24.2 LAND TO THE FRONT OF 57-67 GELT ROAD, BRAMPTON (24/0039/S211) – Crown lift to 1 Norway maple tree in Brampton Conservation Area.

No observations.

087/24.3 LAND TO THE FRONT OF 3 ST. MARTIN'S CLOSE, BRAMPTON (24/0026/TPO) – Works to 1 oak tree subject to TPO225.

No observations.

(Signed) Chair.....
Date

087/24.4 WHINGATHER, CARLISLE ROAD, BRAMPTON (24/0414) – Demolition of existing ‘bedroom wing’ extension and erection of single storey extension to provide 4 bedrooms, bathroom and snug.

No observations.

ACTION: Clerk

088/24 NOTIFICATION OF DECISIONS

RESOLVED to note the following decision from Cumberland Council on an application the parish council had already made comment on:-

- **PLOT 5, RIDGE VALE, LANERCOST ROAD, BRAMPTON (24/0259)** – Variation of conditions 2 (approved documents) of previously approved permission 17/0653 (erection of 5 detached dwellings (revised application) to amend design to house layout and materials to plot 5.
PERMISSION GRANTED

089/24 KING GEORGE V FIELD

089/24.2 JUNIOR FOOTBALL FACILITIES

RESOLVED to note that a bank account had been opened under the name of Brampton FC and the awarded grant of £1,500.00 had been duly transferred. The Brampton Juniors U15 youth team would be playing in the Cumberland FA's Longhorn Trophies Mixed U16 league next season and there was interest in an under 8's side being set up.

090/24 LAND AT HADRIAN'S STATUE

Consideration was given to improving the area at Hadrian's statue which the parish council maintained but was under ownership of Cumberland Council.

RESOLVED to trim back the trees surrounding the statue of Hadrian, investigate the cost of additional heavy duty planters to prevent parking in the area and review improving the ground cover later in the year.

ACTION: Clerk

Meeting closed 7.50pm.

(Signed) Chair.....
Date

EXPENDITURE TO APPROVE

1. SUMMARY OF REPORT

This report details the expenditure to approve since the last meeting of the Finance and General Purposes Committee.

2. RECOMMENDATIONS

2.1 that the undernoted total expenditure of £19.92 is **APPROVED**.

3. REPORT

3.1 The following expenditure transactions require to be approved:-

DETAIL	SUPPLIER	NET	VAT	GROSS
King George V field - toilets	Waterplus	19.92		19.92
		19.92		19.92

Councillor signature.....

Councillor signature.....

CLERK'S REPORT

Members are **TO NOTE** the following matters

MOOT LODGE – Decision taken by Cumberland Council Executive Committee on 23rd July 2024 to close Moot Lodge.

ONGOING - CCTV– Still waiting for a response from Cumbria Police.

ONGOING - TREES ON DANDY FOOTPATH – Lowther's have reported that branches were cleared over the fence and that an application for consent to remove 2 limbs from the pine will be submitted but there is no urgency.

TREES AT KING GEORGE V FIELD – Work to the trees following the tree survey will be carried out once the nesting season concludes.

MENTALK GRANT – The group facilitator is looking into how the grant can be paid directly to the first aid service provider.

AUPA STREET FOOD – Street trading licence has been amended and weekly trading on a Monday evening will commence from 5th August 2024.

CHRISTMAS LIGHTS – Eyebolt test certificate received. All eye bolts have passed however one building on Front Street has been recommended to be looked at by a structural engineer.

MOOT HALL CLOCK – From the recent annual service, a recommendation has been received for replacement of the 'going' cable. A quote for the work from the Cumbria Clock Company has been requested.

EMBROIDERY COLLAGES – The two donated Sadie Allen embroidery collages (Moot Hall and Border Leicester) are now on display in the Moot Hall.

FLY POSTING IN BRAMPTON/GREEN ALGAE AT TALKIN TARN WEEDS/LITTER/DOG POO – Complaints were received about fly posting on empty properties in Brampton; the smell from the green algae at Talkin Tarn and the general state of the town with weeds, dog poo and litter. Complainants directed to Cumberland Council.

HIGHWAYS ISSUES (Response from Highways detailed if received) –

- 1 – EI/185274 submitted on 22/1/24 relating to the worn 'disabled' markings on the road adjacent to the parking bays at the Moot Hall, update 26/3/24 added to Road Markings list for future works. Unfortunately, no timescale can be given, however this area will be monitored continuously for further deterioration and safety hazards. Nothing further received and no work carried out. Resubmitted 23/7/24 - EI/213189 and assigned to a Highways Team.
- 2 – EI/197112 submitted on 19/3/24 (previously submitted in November 2023) relating to residents of Beckriggs concerned at the stability of a tree in high winds; passed to relevant team for action. Nothing further received.

No work carried out on either of the above issues.

FACEBOOK – The Parish Council's Facebook page is being updated as often as possible. If any councillor has information they wish to have uploaded to the page, please contact the Clerk. In the last 28 days, post engagements were 2,202 and post reach 6,015. There are currently 631 (↑11) people that have 'liked' the page, 816 are 'following' the page (↑12).

LIST OF CORRESPONDENCE RECEIVED TO BE NOTED (Circulated to members by email)

CALC –

- Partnership Information
- Training sessions
- Membership and resilience event – recording of meeting
- NALC legal update

OTHER CORRESPONDENCE

- Weekly Market Insight – Emails from Inspired Energy
- Cumberland Council e-newsletters
- Rural services network – bulletins and funding digest
- Going Green Together update
- Cumbria LNRS Summer Newsletter
- Connecting Cumbria Newsletter – July 2024